

COUNTRY FAIR

Booth Information Sales & Exhibition Space

1. **ALL SPACES** measure 12' wide by 10' deep and will be assigned within appropriate areas at the discretion of the Fair Committee. Applications will be considered in order of date received. **Booth size strictly enforced.**
2. **ALL APPLICANTS** must include a copy of their **NYS SALES TAX CERTIFICATE**. Applications will not be processed without a copy of certificate. No Exceptions.
3. **A picture of your display is ESSENTIAL.**
A list of all items to be sold must be included.
4. **ALL TABLES AND BOOTHS** must be supplied by the exhibitor. Please maintain the cleanliness of your booth.
5. **ELECTRICITY** is available at \$25 per space (20 amp service). You must apply for electricity in advance. Exhibitor must supply heavy duty extension cord. **BY ORDER OF THE FIRE MARSHALL NO GENERATORS ARE ALLOWED.**
6. **CLOSING DATE FOR EARLY BIRD APPLICATIONS** is Friday, August 26, 2016.
7. **NOTIFICATION OF ACCEPTANCE** will be mailed Monday, September 19, 2016.
8. **SET UP:** The Fairgrounds will be open for set-up from 7 a.m. to 9 a.m. **No vehicle will be permitted on the Fairgrounds after 9 a.m. Unauthorized vehicles on the grounds after that time will be towed at the vehicle owner's expense.**
9. **CLOSING:** The Fair will close at 5 p.m. **From 5 p.m. to 5:30 p.m., pedestrians will leave the grounds.** Vehicles will be permitted to enter the grounds after 5:30 p.m.

The Riverhead Country Fair
is an Animal Friendly Activity.

1. **NO ANIMALS OF ANY KIND MAY BE SOLD, GIVEN AWAY OR USED AS PART OF A GAME.**
2. **Please consider the size of the crowd and the weather in deciding to bring your pet to the fair.**
3. **Helium filled balloons may not be sold or given away. They may be used for display purposes only.**

Categories & Specifications

1. **VENDOR BOOTHS:** include artists & craftspeople; antiques & collectibles; manufactured goods and/or retail/commercial goods.
2. **FOOD CONCESSIONS: NOTE:** Hot dogs, hamburgers and beer will be sold **exclusively** by Riverhead Service Clubs. Space donation \$200.

Space for vehicles is extremely limited. There are very few spaces available for ice cream trucks.

Applications for food booths **MUST** be received by **August 26, 2016**. Food vendors must be approved by the Suffolk County Health Department. Applicants are expected to purchase ample electric supply for each individual booth. **NON-PROFIT ORGANIZATIONS** may apply for reduced rate booths. Include NYS Tax Exempt Number and copy of certificate with application.

- **Manufactured goods will be limited, NO FLEA MARKET ITEMS**
- **Applications will be reviewed by the committee. The committee's decision is final.**

*Detailed information is available at
www.riverheadcountryfair.com
Visit us on Facebook.*

NOTE:

The Fair Committee reserves the right to review all materials exhibited or sold and to rescind space for any material judged inappropriate to the family orientation of the Fair.