

# COUNTRY FAIR

~ Rain or Shine – No Refunds will be Given ~

## Booth Information Sales & Exhibition Space

- 1. ALL SPACES** measure 12' wide by 10' deep and will be assigned within appropriate areas at the discretion of the Fair Committee. Applications will be considered in order of date received. **Booth sizes strictly enforced.**
- 2. ALL APPLICANTS** must include a copy of their **NYS SALES TAX CERTIFICATE**. Applications will not be processed without a copy of certificate. No Exceptions.  
  
**A Release of Liability must be signed and submitted with application.**
- 3. A picture of your display is ESSENTIAL. A list of all items to be sold must be included.**
- 4. ALL TABLES AND BOOTHS** must be supplied by the exhibitor. Please maintain the cleanliness of your booth.
- 5. ELECTRICITY** is available at \$25 per space (20 amp service). You must apply for electricity in advance. Exhibitor must supply heavy duty extension cord. **Generators are allowed but are subject to inspection by the fire marshal.**
- 6. CLOSING DATE FOR EARLY BIRD APPLICATIONS** is Saturday, June 29, 2019.
- 7. NOTIFICATION OF ACCEPTANCE** will be mailed following the early bird deadline as applications are received.
- 8. SET UP:** The Fairgrounds will be open for set-up from 7 a.m. to 9 a.m. **No vehicle will be permitted on the Fairgrounds after 9 a.m. Unauthorized vehicles on the grounds after that time will be towed at the vehicle owner's expense.**
- 9. CLOSING:** The Fair will close at 5 p.m. **From 5 p.m. to 5:30 p.m., pedestrians will leave the grounds.** Vehicles will be permitted to enter the grounds **after 5:30 p.m.**

## The RiverheadCountry Fair is an Animal Friendly Activity.

- 1. NO ANIMALS OF ANY KIND MAY BE SOLD, GIVEN AWAY OR USED AS PART OF A GAME.**
- 2. Please consider the size of the crowd and the weather in deciding to bring your pet to the fair.**
- 3. Helium filled balloons may not be sold or given away. They may be used for display purposes only.**

## Categories & Specifications

- 1. VENDOR BOOTHS:** include artists & craftspeople; antiques & collectibles; manufactured goods and/or retail/commercial goods.
- 2. FOOD CONCESSIONS: NOTE:** Suffolk County Board of Health approval is needed for food/beverage or alcohol vendors.

Space for vehicles is extremely limited. There are very few spaces available for ice cream trucks.

Applications for food booths **MUST** be received by **August 25, 2019**. Food vendors must be approved by the Suffolk County Health Department. Applicants are expected to purchase ample electric supply for each individual booth. **NON-PROFIT ORGANIZATIONS** may apply for reduced rate booths. Include NYS Tax Exempt Number and copy of certificate with application.

- **Manufactured goods will be limited.**  
**NO FLEA MARKET ITEMS**
- \* **Applications will be reviewed by the committee.**  
**The committee's decision is final.**

*Detailed information is available at*  
**[www.riverheadcountryfair.com](http://www.riverheadcountryfair.com)**  
Visit us on facebook

You can now complete your application online and email it along with all required documentation to **[Riverheadfair@optonline.net](mailto:Riverheadfair@optonline.net)**. Payments can be submitted online via PayPal.

### **NOTE:**

***The Fair Committee reserves the right to review all materials exhibited or sold and to rescind space for any material judged inappropriate to the family orientation of the Fair.***