

COUNTRY FAIR

~ Rain or Shine – No Refunds will be Given ~

Booth Information Sales & Exhibition Space

1. **ALL SPACES** measure 12' wide by 10' deep and will be assigned within appropriate areas at the discretion of the Fair Committee. Applications will be considered in order of date received. **Booth sizes strictly enforced.**
2. **ALL APPLICANTS** must include a copy of their **NYS SALES TAX CERTIFICATE**. Applications will not be processed without a copy of certificate. No Exceptions. **A Release of Liability must be signed and submitted with application.**
3. **A picture of your display is ESSENTIAL. A list of all items to be sold must be included.**
4. **ALL TABLES AND BOOTHS** must be supplied by the exhibitor. Please maintain the cleanliness of your booth.
5. **ELECTRICITY** is available at \$25 per space (20 amp service). You must apply for electricity in advance. Exhibitor must supply heavy duty extension cord. **Generators are allowed but are subject to inspection by the fire marshal.**
6. **CLOSING DATE FOR EARLY BIRD APPLICATIONS** is Saturday, August 8, 2020.
7. **NOTIFICATION OF ACCEPTANCE** will be mailed following the early bird deadline as applications are received.
8. **SET UP:** The Fairgrounds will be open for set-up from 7 a.m. to 9 a.m. **No vehicle will be permitted on the Fairgrounds after 9 a.m. Unauthorized vehicles on the grounds after that time will be towed at the vehicle owner's expense.**
9. **CLOSING:** The Fair will close at 5 p.m. **From 5 p.m. to 5:30 p.m., pedestrians will leave the grounds.** Vehicles will be permitted to enter the grounds **after 5:30 p.m.**

The RiverheadCountry Fair is an Animal Friendly Activity.

1. **NO ANIMALS OF ANY KIND MAY BE SOLD, GIVEN AWAY OR USED AS PART OF A GAME.**
2. **Please consider the size of the crowd and the weather in deciding to bring your pet to the fair.**
3. **Helium filled balloons may not be sold or given away. They may be used for display purposes only.**

Categories & Specifications

1. **VENDOR BOOTHS:** include artists & craftspeople; antiques & collectibles; manufactured goods and/or retail/commercial goods.
2. **FOOD CONCESSIONS: NOTE:** Suffolk County Board of Health approval is needed for food/beverage or alcohol vendors.
Space for vehicles is extremely limited. There are very few spaces available for ice cream trucks.
Applications for food booths **MUST** be received by **August 25, 2020**. Food vendors must be approved by the Suffolk County Health Department. Applicants are expected to purchase ample electric supply for each individual booth. **NON-PROFIT ORGANIZATIONS** may apply for reduced rate booths. Include NYS Tax Exempt Number and copy of certificate with application.
 - **Manufactured goods will be limited.**
 - **NO FLEA MARKET ITEMS**
 - * **Applications will be reviewed by the committee.**
The committee's decision is final.

Detailed information is available at
www.riverheadcountryfair.com
Visit us on facebook

You can now complete your application online and email it along with all required documentation to Riverheadfair@optonline.net. Payments can be submitted online via PayPal.

NOTE:

The Fair Committee reserves the right to review all materials exhibited or sold and to rescind space for any material judged inappropriate to the family orientation of the Fair.